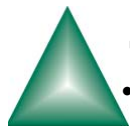


10 Essentials

There are ten important management controls or measurements that the businessperson must understand and know how to apply. These ten factors are known as the "10 Essentials for Successful Business." These principles have all been tried and thoroughly tested. They are based on the axiom: To plan soundly, you must use facts, not guesses.

These "**10 Essentials**" " are:

1. **Build a sound organization.**
2. **Carefully appraise employees.**
3. **Eliminate waste through cost-finding.**
4. **Establish a complete expense control.**
5. **Put into effect a systematic control of production.**
6. **Make an efficient plant layout.**
7. **Install a scientific wage incentive plan.**
8. **Seek constant improvement of all methods.**
9. **Set up and maintain high standards of quality through control.**
10. **Make sure of your markets.**



Trigon Solutions, Inc.

888.609.4850 • Fax 888.609.4851 • www.trigonsolutions.com